

## COLORADO VOLLEYBALL OFFICIALS ASSOCIATION

### JULY 2016 TREASURER REPORT

It is my privilege to present this report for the 2016 Annual Business meeting. Included with this report is the 2015 final financial report, the current budget for 2016 and the proposed budget for 2017.

#### **2015 End of Year Financial Report**

1. CVOA ended the year with 519 dues paying members compared to the 542 budgeted. The actual headcount billed by CHSAA was 566 up slightly from the previous year. The headcount billed by CHSAA includes Executive Board members. We are still down over the last five years.
2. In the expense class, we spent more than was budgeted in the following areas: Area Directors, ABM, State Tournament, Professional Fees, Awards and Refunds.
3. Overall, CVOA was under budget by just over \$5000.

#### **2016 Financial Report**

1. As of July 11, 2016 we have received \$17,447 in dues. At the same time last year we had received \$20,200. Our balance was \$46,400 on June 30, 2016 compared to \$34,832 on June 30, 2015.
2. To date we have 403 active dues-paying members so far. We are budgeted for 559 active members, 16 non-participating members and 33 non-paying Officers and Area Directors.
3. We are operating in the black and are working to increase our balance. Area Director reimbursement is a minimum of \$3.00 per active member but we are currently reimbursing at the maximum amount of \$5.00 per active member.
4. CHSAA Fees are \$12.00 per member and \$1380 for the Partner's Fee.
5. National Federation Fees are \$12.00 per member (averaged over all sports each official works). This includes \$5.00 test fee and insurance.
6. Rule and Case Books are \$7.50 each. **REMINDER:** Per the CVOA Constitution and Bylaws we collect full dues (\$86.00) from new members. The dues **INCLUDE** the RULE and CASE books. If the new prospect does not pass the test, CVOA will refund 50% (\$43.00). Extra books must be returned to CHSAA by August 25. Money for unreturned books is deducted from Area Director's reimbursement.

#### **2017 Proposed Budget**

1. The Officials' Fees for 2016-17 and 2017-18 are \$47.00 for a varsity contest and \$35.50 for sub-varsity. Line Judging is \$15 per match. Dues typically reflect one varsity and one sub-varsity match fee, plus \$4.50 to \$5.00 to cover NFOA fees. 2016-17 dues are \$86 which only allows for \$3.50 toward NFOA. We could raise dues for the 2017-18 season to \$87 which would allow for \$4.50 to cover NFOA fees. Or, we could leave dues the same and look for other areas to save. This should continue to be looked at each year.

2. We are budgeting for 559 active members, 25 non-participating and 33 non-paying Officers and Area Directors. We are trying to allow for a 2% increase in total members and budget. Adjustments will be made as we near the final headcount.

### **Treasurer's Comments**

1. **Think about this** – over the last 5 years numerous schools have opened across the state. Yet, the number of volleyball officials has declined. CVOA needs to continue recruiting but also retaining officials. RECRUITING: Where can we recruit? Do we have to have the highest quality officials when they start? Do you remember your skill level when you started? RETENTION: What can we do to keep our officials? Are they put on matches that are too advanced for them? Are we asking veterans to help mentor the newer officials, even beyond their first year? Do you volunteer feedback to them when they are at your match site? Do you invite them to listen to your pregame with the coaches and captains? I can guarantee my officiating skill level was raised by others who wanted me to succeed. Our less experienced officials deserve that commitment from veterans. You may request a paid/unpaid list from Monica Tillman at any time.
2. As required by the IRS, please provide receipts for all expenses other than mileage. It is imperative that we all work within our budgets. I can let you know where you stand against your budget each time there is a reimbursement. Having Non-profit status does not mean CVOA can make purchases and not pay tax on those items. We are not Tax Exempt. It means the organization has no owners. CVOA has successfully had our Federal Tax ID number reinstated by the IRS. We will continue to use an accountant to file CVOA's taxes and handle all communication from the IRS.
3. **Please cash you ABM reimbursement check by August 20.**
4. Not returning unused books has been an issue in the past. Please return any unused books to Monica Tillman by **August 25**. Money for unreturned books is deducted from Area Director's reimbursement.
5. It is **crucial** to send all new officials' registrations and dues to CHSAA by the first competition date. Officials are not covered by NF insurance until they are put into the system by Monica Tillman. Nor are they to officiate high school matches. As an Area Director it is your responsibility to make sure this is taken care of in a timely manner.
6. I would like to order **NF Guides** for everyone again. This would be a good way to include the whole membership in benefits.
7. A person wanting to go non-participating must do so by the annual test date. No refunds are given after the test date.
8. CVOA needs a letter from the State Association Treasurer or President stating a transferring official is in good standing. Otherwise we must treat them as new officials.